



KOUSIK GHOSH

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PASSPORT NO-S7193769

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Legal Professional

(Offering 5 years of experience)

❖ **PROFILE & STRENGTHS**

An effective communicator with exceptional relationship management skills & adept at maintaining cordial business relations with legal counsels and other external agencies. Skilled Corporate Lawyer has broad experience in transactional analysis, mergers and acquisitions, and advising clients from business start-ups to seasoned companies. Provides expert advice and oversight in large corporate negotiations. Brings 05 years of experience in a wide variety of corporate law areas. Presently as dealing with Involved in Initiating & Defending legal proceedings and providing legal assistance on various issues and planning strategies followed in various legal matters with effective communication, leadership & problem solving skills. I am an articulate, organised and driven Legal Advisor with a passion for helping people overcome their problems. I take great pride in my work and ensure that all the advice. To give sincere and devoted efforts towards the work assigned and to fulfil every requirement of an organization where innovation, talent, qualification, hard work and sense of belonging are valued and encouraged.

❖ **PROFESSIONAL EXPERIENCE**

- Working from 01/2021 to till date as Legal Manager in *M/s Saxena Marine Tech (P) Ltd* (Manufacturing unit of PEB.), Greater Noida.
- Worked from 10/2016 to 12/2020 as an associate in one Law Firm namely *“Alliencef Legal”* (Delhi) wherein I have contributed and appeared in various cases before the Hon’ble Supreme Court of India, Hon’ble High Court of Delhi, Lower Court and various Tribunals.

❖ **CORE QUALIFICATIONS**

- Understands a corporate client can be a life client with Networks effectively with businesses and Develops strong relationships with clients.
- Issue related arbitrate disputes involving labour conflicts, complex commercial deals and contractually obligated responsibilities.
- Draft Letter of Credit from Client and checking with PO also and various issues related Bank Guarantee.
- Respected for consistently achieving productive outcomes by clearly defining the scope of discovery and keeping the focus on previously agreed upon contractual and negotiation terms.
- An excellent interpersonal and social skill also understands complex principles of mergers and acquisitions.

- Exceptional legal research and writing abilities with Knowledge of all types of business entity formation with extensive knowledge of tax and employment implications.
- Briefing counsel and preparing court documentation also adept in evaluating, developing strategies & preparing presentation of cases and examining legal data to determine advisability of defending or prosecuting lawsuits.

❖ **EXPERIENCE**

- Drafted and reviewed all documents to ensure corporate deals were legally compliant and performed mergers and acquisitions work for clients engaged in merging with or acquiring other companies.
- Assisted clients in completing all documents required for forming various business entities, including limited liability companies, limited liability partnerships, S-Corporations, and others with Ensured client business structures were legally sound and compliant.
- Reported regularly to senior partners and staffed cases and transactions with them also Filed documents as required with the Company Name.
- Appearing in various matters before Hon'ble Supreme Court of India, Hon'ble High Court of Delhi also appearing in before various judicial forum i.e. CAT, DRAT, RERA, BIFR, & NCDRC).
- Representing the client during business meetings or court hearings with Negotiating contractual legal clauses on behalf of the client.
- In addition to Providing Legal consultation on variety of matters relating to Civil ,Criminal ,Consumer disputes, RERA and Arbitration matters also In corporate practice including drafting and vetting of conveyance deeds, Joint Venture Agreements, MOU, contract documents, Registration of Company etc.

❖ **JOB RESPONSIBILITIES**

- Ensuring case files are up to date and kept to strict deadlines and confidentiality.
- Sound knowledge in performing administrative and management functions related to practice of law with Maintaining the Case Management System.
- Referring all cases to the senior members of the team.
- Dealing professionally with customer feedback, complaints and suggestions.
- Conduct legal research and prepare presentations for lawyers to use to present information to clients in a comprehensive manner and identify the appropriate laws, judicial decisions and legal articles relevant to the case at hand and gather and analyze information.

❖ **PROFESSIONAL & ACADEMIC CREDENTIALS**

- Three Years LL.B from University of Burdwan, WestBengal, 2016.
- Two Years M.Sc (Microbiology), from ELLIM University, Sikkim, 2013.
- Three Years B.Sc (Bio-Sci) from University of Calcutta, West Bengal, 2011.

❖ **COMPUTER PROFICIENCY: - MS Office, Tally, ERP 9, ERP.**

❖ **PROFESSIONAL AFFILIATION:**

- Enrolment from West Bengal Bar Council i.e. Enrol. No F/809/394/2016
- Member, Supreme Court Bar Association, New Delhi.

❖ **PERSONAL SKILLS**

- Excellent Communication, Presentation and Interpersonal Skills, Comprehensive problem solving abilities to deal with people diplomatically, team facilitator and hard worker.

❖ **STRENGTHS:-** Sincere, meticulous and willingness to learn with team skills.

❖ **CO- CURRICULAR ACTIVITIES**

- Event organizer in school and college functions and other events.

❖ **PERSONAL PROFILE**

Father : Sujit Ghosh

Date of Birth: 02 April 1991.

Languages: Known Hindi, English and Bengali.

Marital Status: Un-Married.

❖ **PRESENT ADDRESS:**

GA-81, Pul Prehaladpur, Badarpur, South Delhi, Delhi- 110044, India

❖ **PERMANENT ADDRESS:**

Abdulpur , Amrul, Ps-Indas , Dist-Bankura-722206, West Bengal, India

❖ **CURRENT CTC: 5.40 LACS**

EXPECTED CTC: NEGOTIABLE

❖ **NOTICE PERIOD: ONE MONTH**

❖ **HOBBIES:**

- Reading Books, Newspaper, listening to Music, Yoga and Meditation and meeting with people.

I declare that all the information is absolutely genuine to the best of my knowledge and I shall be able to produce necessary documents on demand.

Date:

Place: New Delhi

(KOUSIK GHOSH)