

## CURRICULUM – VITAE

**SHARAD KUMAR**

**SINGH VILLAGE –**

**PIPERKHARIYA DISTT-**

**CHANDAULI ( U.P) PIN**

**CODE-232103**

**☎ : 9118208618**

**✉:sharadkumars294@gmail.com**



### CAREER OBJECTIVE:

Looking for a challenging position where my knowledge and skill can significantly impact company growth and put my best Efforts towards my job, so that the organization grow and I grow with it.

### JOB RESPONSIBILITIES

- Carry out the design mix from client approved laboratory as per contract agreement.
- Preparing the Field quality plan as per contract agreement and approval of same from client.
- Preparing the Bar Bending schedule and initiate senior for steel requirement of different building and structure.
- Planning for site civil work to execute as per schedule of project.
- Set the monthly target for contractors with details of work.
- Instruct the contractor for availability of material and manpower at site W.R.T monthly target and raising it further to seniors in case of unavailability.
- Marking the layout of building and structure as per approved drawing.
- Checking the work as per drawing for reinforcement, shuttering alignment, centre point, diagonal, dimension, level and cover. After checking found ok, then inform the client for checking the work and signing related protocol from client.
- Testing and preparing the documents for quality include certificate, calibration, test report, inspection report, site register.
- Regular meeting and follow-up with contractor to expedite site progress with safety and quality.
- Prepare the daily progress report and send to seniors.
- Preparing the billing documents as per approved field quality plan related to execution and quality department.
- Reconciliation of all bought out items and verified same from client.

- Giving letter to client for inspection of bought our items, testing of material from approved third party laboratory if any.
- Giving email for RFI (Request for information) to client for checking, inspection, testing of material at site and site laboratory.

### **STRENGTHS**

- ☐ Learning
- ☐ Team Work
- ☐ Highly focused
- ☐ Proactive

### **WORK EXPERIENCE**

- One year apprenticeship (Civil Eng.) at NTPC Rihand Nagar, Sonebhadra, UP since 30/03/2022 to 29/03/2023
- M/s Keshari Enterprises Rihand Nagar Sonbhadra UP, worked as a civil site engineer since 01/06/2023 to 25/11/2023.
- Currently working with **M/S. Macawber Beekay PVT. LTD** Working as a civil Site Engineer/Batching plant, Lab & Store. Rihand Nagar, Sonebhadra, UP. ( NTPC FGD Project) From 01/12/2023 til Date.

### **ACADEMIC DETAILS:**

#### **[GOVERNMENT INTERMEDIATE COLLAGE]**

High school in 2016 with 78%

Intermediate in 2018 with 66%

#### **[DIPLOMA]**

Diploma in “Civil Engineering” in 2021 with 76.79% marks.

### **PERSONAL DETAILS:**

<b>Name</b>	Sharad kumar singh
<b>Sex</b>	Male
<b>D.O.B.</b>	10/06/2001
<b>Nationality</b>	INDIAN
<b>Father's Name</b>	Mr. Ramhit singh
<b>Religion</b>	Hindu
<b>Permanent Address</b>	Piperkhariya gayaghat chakia chandauli UP
<b>Marital Status</b>	Single
<b>Language's known</b>	Hindi, English

I hereby affirm that the information in this document is accurate and true to the best of my knowledge.

**DATE:**

**SIGNATURE**



